



## Admissions Procedures.

There are three items of paperwork for the Walden Living admissions process:

- 1) Initial Call
  - a. Answers basic questions regarding client's diagnosis, treatment plans, and history
  - b. Can be done over the phone or in person, with the client or a treatment provider or family member. (If done by treatment provider we do ask for specific information that would require a release of information)
- 2) Intake Questionnaire
  - a. For the client to complete before admission
- 3) Treatment History Form
  - a. For the Treatment Provider to complete before admission

Once Walden Living has received these three items, we can assess the client's appropriateness for our program and grant admission. The Walden Living staff will follow up with a call to set up a move in date.

In addition to this paperwork, Walden staff will often meet with clients to offer a tour or answer any questions or concerns that might arise. We also communicate with the client's support, family, friends, or spouses that will be involved in their recovery and time at Walden Living. The Walden phone number (262-443-7192) is a cell phone and can receive text messages and calls outside of business hours, and is available for anyone to contact us.

For clients out of the area, we have given virtual tours and done video conferencing to support the transition.

For any more questions, contact Genna the program manager or connect with us online:

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